

How to Turn Off Windows OS in One Click?

written by sysadmin | 9 April 2025

By default, if you want to turn off the Windows OS on a PC, laptop, or server, there are usually three stages to do that. You will press the **Start** button first, then press the **Power** button, and after that select the **Shut down** option. But you can turn off the Windows OS just by pressing one click.

Problem

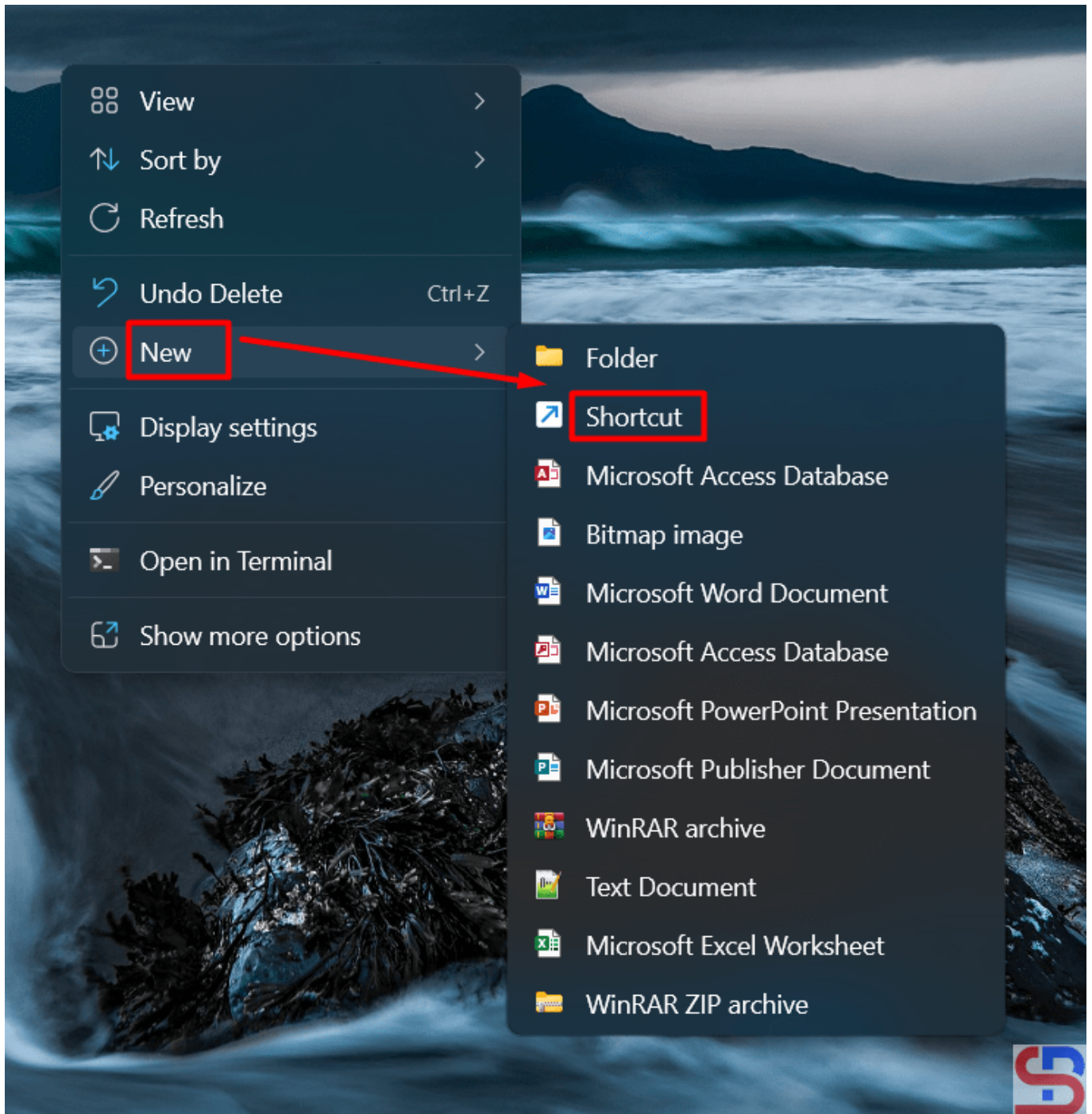
How to turn off windows OS in one click?

Solution

The following steps to turn off the Windows OS in one click:

1. Create a shortcut

Go to the desktop, then **right click** and select **New – Shortcut** as shown below:



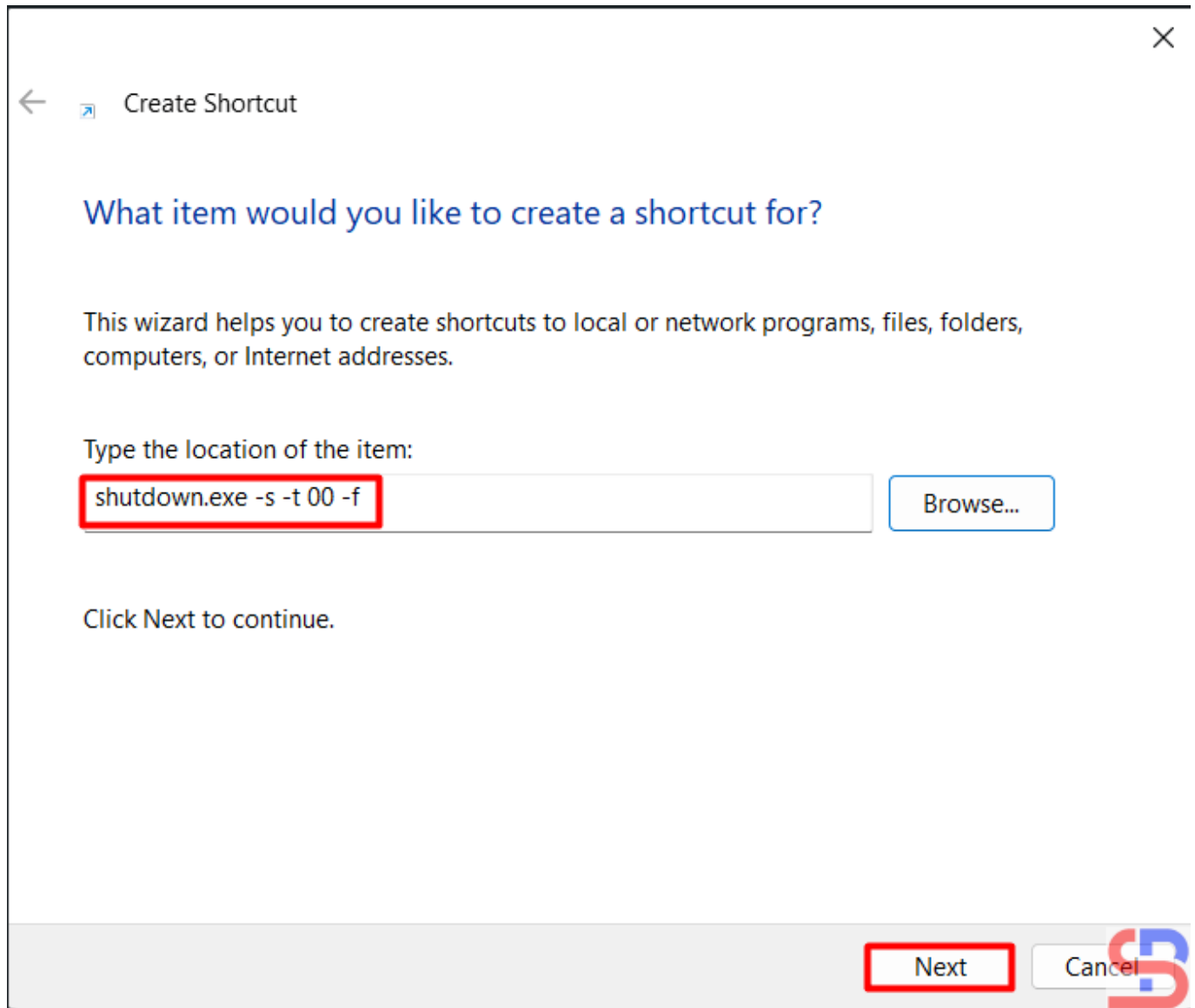
Click New – Shortcut in the desktop

2. Write a script

Write the script below:

```
shutdown.exe -s -t 00 -f
```

In the section as shown below:



Write the script

Then press the **Next** button, and then there will be a display as below:



← Create Shortcut

What would you like to name the shortcut?

Type a name for this shortcut:

shutdown

Click Finish to create the shortcut.

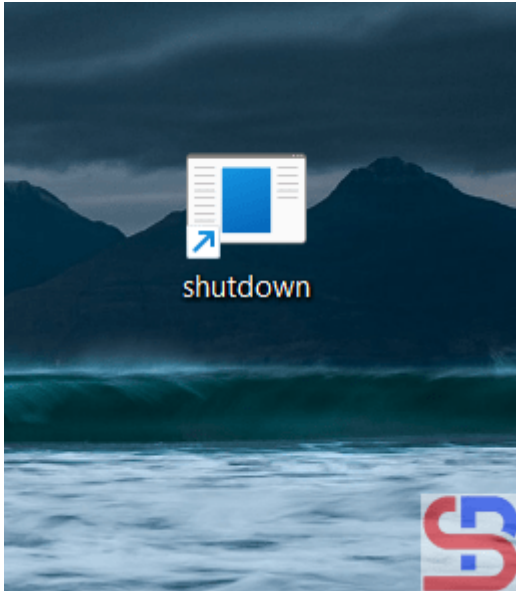
Finish

Cancel



Create a name for the shortcut

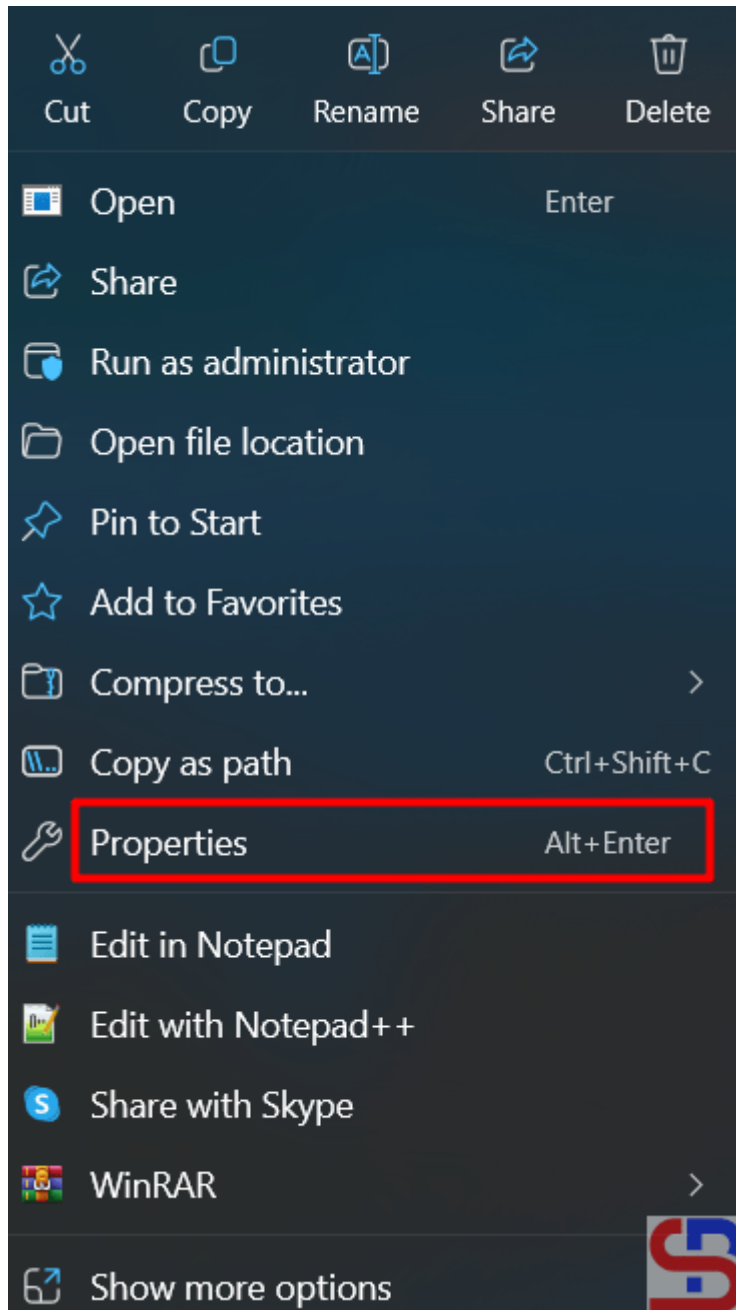
You can change the name for the shortcut, and after that, press the **Finish** button, then there will be a display as below:



Display of the shortcut icon

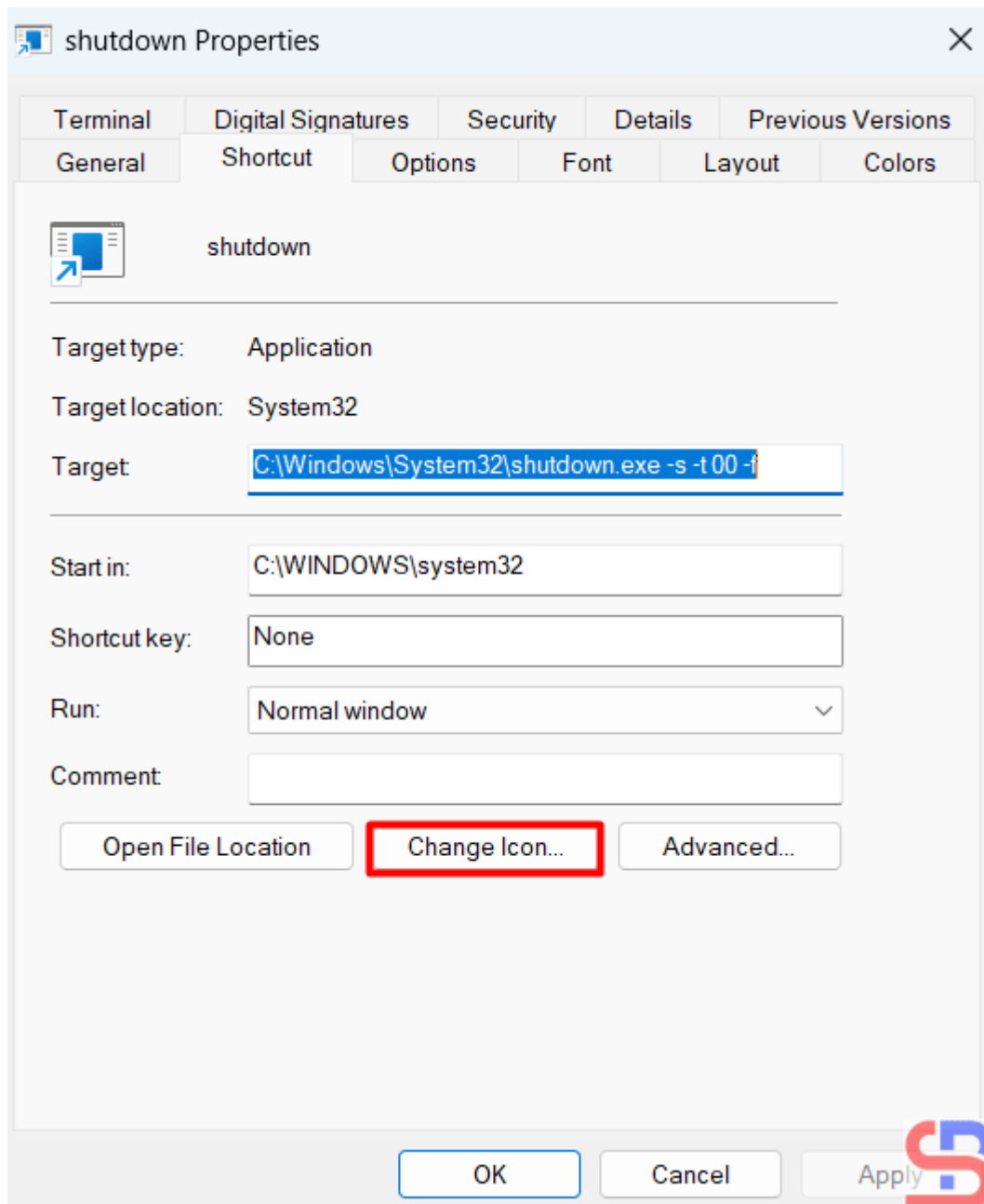
3. Change the icon

Right-click on the icon, select **Properties** as shown below:



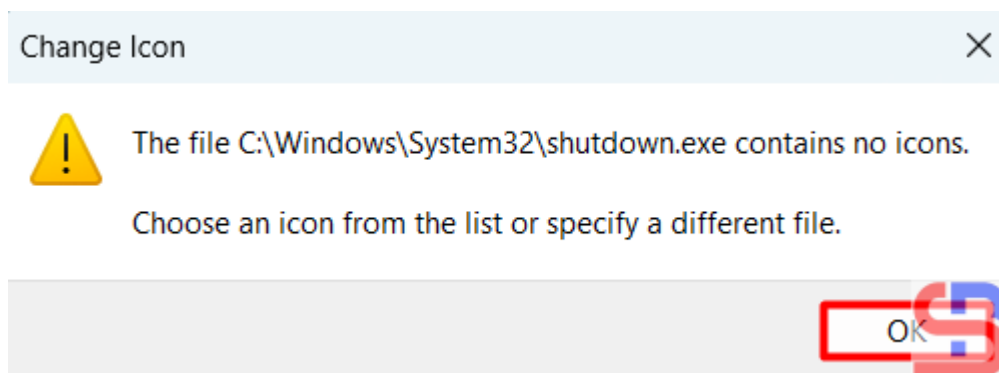
Click the Properties of the icon

Then click **Change Icon**, there will be a display as below:



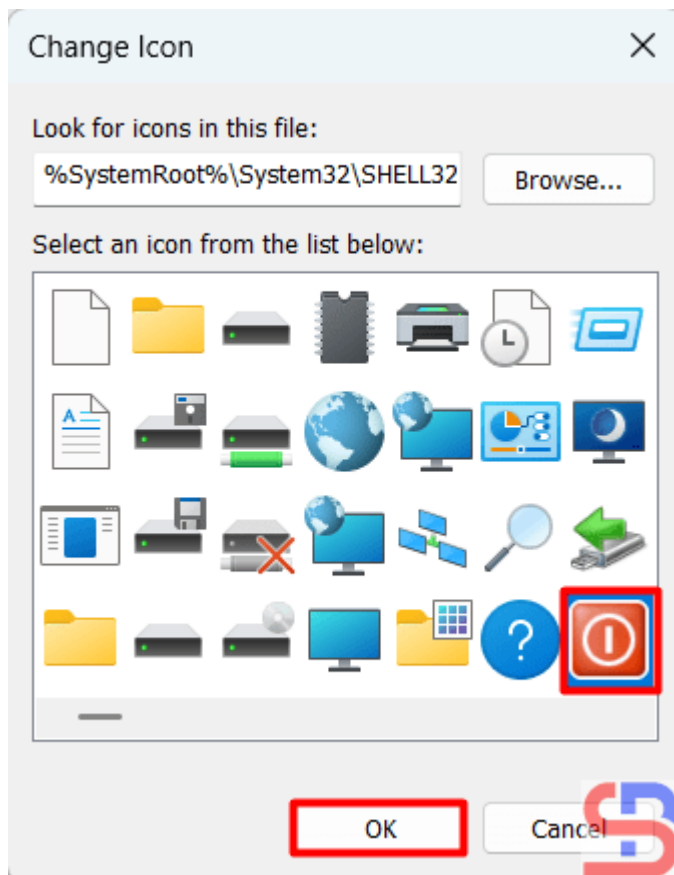
Click the change Icon

There will be a display as below:



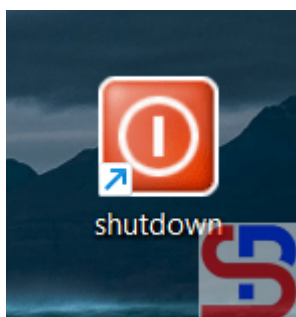
Click the OK button

Click the **OK** button and after that,, you can choose the icon you like, but I chose the icon in the red box, press **OK**, then there will be a display as below:



Choose the icon

The shortcut icon will change to what you chose in the previous section. After that, press OK, the shortcut icon will change the image according to what you choose.



The icon is changed

4. Move the icon

Move the icon to the taskbar by dragging it as shown below:



Drag the icon

After the icon has been moved to the taskbar, you can delete the icon from the desktop.

5. Test the result

After that, try clicking the icon in the taskbar, and your Windows OS should do the shutdown process.

Note

In the second part of the script writing, the time used is 0, so there is no time lag after you click the icon with the shutdown process. You can change it to the time you want, for example, to 5 seconds, so that the script becomes like below:

```
shutdown.exe -s -t 5 -f
```

Then there will be a break of 5 seconds after you finish clicking the icon and the shutdown process.

References

wikihow.com

cnet.com

facebook.com